

SECURITY and SAFETY

WHEN YOU LEAVE YOUR CHILDREN WITH US, WE TAKE THEIR SAFETY VERY SERIOUSLY.

We implement several steps to ensure your child's safety:

1. We do fire drills once a month so that your child knows where to go in an emergency.
2. We do Disaster Drills every 3 months.
3. Pick-up/drop-off is maintained with the use of a sign-in clipboard so we know who is in the facility.
4. In case of an Emergency Evacuation, we are relocated to the Saco Fire Department.
5. We have eight surveillance cameras and are able to monitor all four sides of the FKO grounds as part of our Disaster plan to have in place. Along with the cameras, the door at our entryway has a keyless pad on the door. The door remains locked for safety.



SOCIAL MEDIA and PRIVACY POLICY

**THIS POLICY INCLUDES (but is not limited to) THE FOLLOWING SPECIFIC TECHNOLOGIES:
FACEBOOK, FKO BLOG, FKO WEBSITE, GROUP EMAIL AND SMS MESSAGES.**

Technology has changed how many people connect with others. Today more connections are occurring through the use of social media. This is true for the majority of our parents. Our Facebook page is PUBLIC; it allows us to post photos and videos of the children during their daily activities to share the little things such as a cute story or capturing a video of their conversations with their friends or the staff. This makes the parents feel as if they were a part of their child's day. This may be more important in this industry than in any other because parents want to feel like their child is being left with family.



RELATIONSHIP BETWEEN STAFF/PARENTS

Social media, personal relationships or any method of communication in cyberspace is strictly prohibited between our staff and our parents. This includes requests for babysitting or cleaning etc. It is crossing professional boundaries for parents and staff members to engage in relationships outside of childcare due to that grey area when they become friends and it overlaps in to their work life. This can result in favoritism (or perceived as favoritism) of children by staff, or favoritism of a parent, etc. We want to make sure that all of our children and families are treated equally when it comes to their care while in the hours of operation. Please respect these guidelines as we have explained them so the best interest for all can be served.

PINTEREST

Our Pinterest page is available to our Parents/Guardians for gift giving ideas, healthy snacks that can be made for the holiday events, arts and crafts that we plan to do with the children, and other information. (There are NO photos or names of the children on our Pinterest Board).